

Classified Application for Employment
 Winslow Unified School District #1
 P.O. Box 580 – 800 N. Apache Avenue
 Winslow, AZ 86047

Date: _____

Do you have the legal right to accept employment in the United States? Yes No

If no, have you applied for work authorization? Yes No

I. BIOGRAPHICAL INFORMATION

Social Security No _____

Name (Last, First, Middle): _____

Other names which may appear on application materials: _____

Current address (Street, City, State/Zip)

Permanent address (Street, City, State/Zip)

Phone _____ Message Phone _____

Email _____

II. EMPLOYMENT PREFERENCE(S) Please indicate the Position(s) for which you are applying:

Please check position(s) for which you are applying: Full time Part time

III. EDUCATIONAL AND SPECIAL TRAINING

Name and Address of Schools Attended	Diploma /Degree Received	Dates Attended	Major or Courses Taken
High School:			
College:			
Technical / Trade School:			
Other Schooling:			

IV. Applicant Fingerprint Card

Complete this information if available.

Card Number	Issue Date	Expiration Date

V. EMPLOYMENT EXPERIENCE (Must be completed even if resume is submitted.)

Most Recent Employment

Dates From/To	Position Held	Name of Employer	Telephone & FAX	Reason for Leaving

VII. SUPERVISOR REFERENCES: List Supervisors Corresponding to above Employment Record

(References MUST cover the past two years)

Supervisor's Name	Title	Address	Phone Number

VII. PERSONAL REFERENCES:

(References MUST cover the past two years)

Name	Relationship to Applicant	Address	Phone Number

VIII. BACKGROUND CHECK

1. Have you ever been convicted of, admitted committing, or are you awaiting trial for any crime (excluding only minor traffic violations not involving any allegation of drug or alcohol impairment)? Yes No
2. Have you ever been dismissed (fired) from any job, or resigned at the request of your employer, or while charges against you or an investigation of your behavior was pending? Yes No
3. Have you ever had any license or certificate of any kind (teaching certificate or otherwise) revoked or suspended, or have you in any way been sanctioned by, or is any charge or complaint now pending against you before any licensing, certification or other regulatory agency or body, public or private? Yes No
4. Are you now being investigated for any alleged misconduct or other alleged grounds for discipline by any licensing, certification or other regulatory body (teacher certification or otherwise) or by your current or any previous employer? Yes No

If any of the above statements have been answered "yes," please explain.

Conviction of a crime is not an automatic bar to employment. The nature of the offense, the date of the offense, and the relationship between the offense and the position applied for, will be considered.

Applicants must include:

1. A current resume.
2. Legible copies of transcripts.
3. Three letters of recommendation including a letter from supervisor.

XIII. NOTIFICATION / AFFIDAVIT / SIGNATURE

My signature below indicates that I HAVE READ, I UNDERSTAND, AND I AGREE to the following:

It is the policy of the district not to discriminate on the basis of race, color, religion, gender (including sexual harassment as described in the districts' policies concerning sexual harassment), sexual orientation, age, national origin, disability, marital status, political affiliation, or veteran status in its educational programs, activities or employment policies as required by federal law. The district abides by federal laws regarding people with disabilities. If you have a special need, reasonable accommodations will be made in accordance with the American Disabilities Act of 1990. Inquiries regarding compliance with any of the above may be directed to the individual districts' Human Resources Department; or to the Director of the Office for Civil Rights, U.S. Department of Education, Federal Office Building, 1244 Speer Blvd., Suite 310, Denver, CO 80204-3582.

Every answer I have provided on this application is both complete and truthful. I understand and agree that: (1) if any information is omitted from, or not filled in on this application, or if any false information is furnished, the districts will reject my application; (2) if any false information is furnished, I will be ineligible for any consideration for employment and may be subject to criminal prosecution; and (3) if I am employed by a district, I may be dismissed from employment, criminally prosecuted, and if certified, my certificate may be revoked, if it is later determined that I have furnished false information on this application.

I understand that in order for the district to determine my eligibility, qualifications and suitability for employment, the school district will conduct a background investigation if I am considered for an offer of employment. This investigation may include asking my current and any former employer and educational institution I have attended about my education training, experience, qualifications, job performance, professional conduct, and evaluations; as well as confirming my dates of employment or enrollment, position(s) held, reason(s) for leaving employment, whether I could be rehired, reason for not rehiring (if applicable), and similar information.

In addition, I understand that the District will confirm my fingerprint clearance is valid. I hereby certify that I am not awaiting trial on and have never been convicted of or admitted in open court or pursuant to a plea agreement committing any of the following criminal offenses in this state or similar offenses in another jurisdiction: sexual abuse of a minor; incest; first or second degree murder; kidnapping; arson; sexual assault; sexual exploitation of a minor; felony offenses involving contributing to the delinquency of a minor; commercial sexual exploitation of a minor; felony offenses involving sale, distribution or transportation of, offer to sell, transport or distribute or conspiracy to sell, transport or distribute marijuana, dangerous drugs or narcotic drugs; felony offenses involving the possession or use of marijuana, dangerous drugs or narcotic drugs; misdemeanor offenses involving the possession or use of marijuana or dangerous drugs; burglary in the first degree; burglary in the second or third degree; aggravated or armed robbery; robbery; a dangerous crime against children as defined in section 13-604.01; child abuse; sexual conduct with a minor; molestation of a child; manslaughter; aggravated assault; assault; exploitation of minors involving drug offenses.

If employed by the school district, employment is conditional and rests upon (a) satisfactory pre-employment reference checks, (b) results of fingerprint check, and is subject to (c) the policies and regulations of the district, (d) submitting documentary proof of authorization to work in the United States, (e) and, if required, appropriate state certification/licensing. Employment will not be finalized until the background investigation has been completed. Misrepresentation or omission of pertinent facts may be cause for termination. Parties providing this information will be released from any liability in connection with reference and fingerprint checks made by the district. Under penalty of prosecution and termination, I hereby certify that the information presented on this application is true, accurate and complete. I authorize the investigation of all statements contained herein and understand that any document relevant to this information may be reviewed by agents of the school district.

Applicant's Signature

Date

V. APPLICATION SUBMITTAL

Please submit a copy of this application with **original signatures** and copies of supporting documents to any, or all, of the participating districts.